# KY Saves 529 Incoming Rollover Form



- Complete this form to initiate a direct rollover from another 529 college savings plan (529 Plan) or an Education Savings Account ("ESA") to an existing Account in KY Saves 529. (If you have not established an Account, you must also complete and enclose an **Enrollment Form** or enroll online at **kysaves.com**.)
- Once every 12 months you may roll over assets for the same Beneficiary. You may also roll over assets at any time when you change your Beneficiary.

Type in your information and print out the completed form, or print clearly, preferably in capital letters and black ink. Mail the form to the address listed. Do not staple.

Forms can be downloaded from our website at **kysaves.com**, or you can call us to order any form — or request assistance in completing this form — at **1.855.840.4855** Monday through Friday from 8 a.m. to 8 p.m. ET.

	<b>1.855.840.4855</b> Monday to Friday 8 a.m 8 p.m. ET		
K.	kysaves.com		
$\succeq$	clientservice@kysaves.com		
FAX	1.617.559.8939		
Regular mailing address: KY Saves 529 P.O. Box 56014 Boston, MA 02205-6014			
Overnight mailing address: KY Saves 529 95 Wells Ave, Suite 155 Newton, MA 02459			

1. Rollover Type

**Rollover from a 529 Plan** 

**Rollover from an ESA** 

**Re-allocation from Kentucky's Affordable Prepaid Tuition Plan. Note**: This option is considered one of your two permitted annual exchanges.

2.

## **KY Saves 529 Account Information**

Account Number (If you have not established an Account, complete and enclose an **Enrollment Form**).

Social Security Number or Taxpayer Identification Number (*Required*)

Name of Account Owner (first, middle initial, last) (Required)

Telephone Number

Name of Beneficiary (*first, middle initial, last*) (*Required*)

Beneficiary Social Security or Taxpayer Identification Number *(Required)* 



#### DO NOT STAPLE

#### Current 529 Plan Manager or ESA Custodian (Financial Institution) 3.

- The account from which you are moving assets must have the same Account Owner name as well as Social Security number or Taxpayer Identification number as your KY Saves 529 Account. Please contact your current 529 Plan Manager or Custodian for proper mailing address.
- If you do not provide a breakdown of your investment portion and earnings portion with your rollover check, the entire amount may be treated as earnings that may be taxable upon withdrawal.

Account Number of 529 Plan or ESA							
Name of Current 529 Plan Manager or Custodian (Usually a Financial Institution)							
Full Name of 529 Plan <i>(If applicable)</i>							
Address of Current 529 Plan Manager or Custodian							
City	State Zip Code						
Contact Person	Telephone Number						

Check this box if the Beneficiary on this account differs from the Beneficiary indicated in Section 2.

#### 4. Instructions to Current 529 Plan Manager or ESA Custodian

The assets described below must all be held by the Financial Institution indicated in Section 3. Your rollover proceeds will be invested according to the standing allocation instructions on file at the time the assets are received. If you have not established an Account, they will be invested according to what you choose on the Enrollment Form.

#### Check one.

A. Roll over all of the assets in my Account to KY Saves 529. (To list more than two	current Accounts, use a separate sheet.)
Account Number	S
Account Number	S
B. <b>Roll over a portion of the assets as directed below to KY Saves 529</b> . (To list mo	re than two options, use a separate sheet.)
Account Number	Name of Investment Portfolio
\$, Amount	
Account Number	Name of Investment Portfolio
\$,Amount	

### SIGNATURE — YOU MUST SIGN BELOW

If your current 529 Plan Manager or Custodian requires a Signature Guarantee, do not sign below until you are in the presence of an authorized officer of a bank, broker, or other qualified Financial Institution. The guaranteeing institution is financially responsible if the signature is not genuine. A notary public cannot provide a Signature Guarantee, nor can you guarantee your own signature. The lack of a required Signature Guarantee could delay this rollover. Please call KY Saves 529 at 1.855.840.4855 if you have any questions concerning this process.

I certify that I have read and understand, consent, and agree to all of the terms and conditions of the KY Saves 529 Program Description, and understand the rules and regulations governing rollover contributions from other 529 plans and ESAs. I understand that IRS regulations permit only one such rollover for the same Beneficiary in a 12-month period for 529 Plan accounts.

SIGNATURE

Signature of Account Owner

	] —		
Date (mm/dd/yyyy)			

### Signature Guarantee — IF APPLICABLE

If Signature Guarantee is needed you cannot fax in this form.

SIGNATURE	Authorized Officer to place stamp here
Signature of Guarantor	Authorized officer to place stamp here
Title	
Name of Institution	
Date (mm/dd/yyyy)	

## 6. AUTHORIZATION AND ACCEPTANCE (No Account Owner action is necessary in this section.)

KY Saves 529 hereby agrees to accept the rollover described herein and upon receipt will deposit the proceeds in the Account established on behalf of the Account Owner named herein.

Authorized signature, K¥ Saves 529

#### **INSTRUCTIONS TO CUSTODIAN**

Send redemption proceeds by check to **KY Saves 529, P.O. Box 56014, Boston, MA 02205-6014**. Make the check payable to KY Saves 529. Include the Account Owner name and KY Saves 529 Account number *(if provided)* on the check and enclose a statement that shows the principal and earnings in the Account.